

Key West Montessori Charter School
1400 United Street, #110 Key West, Florida 33040
Meeting Minutes: KWMCS Board of Directors
August 25 , 2016

Present: Lynn Barras, Principal; President; Briana Castillo; President; Board Member Melissa Trader, Treasurer; Patrick Rice, Secretary; Layla Barr, Board Member; Amy Bradshaw, Board Member; Ed Dawicki, Board Member;; Alex Thomas; Board Member; Leslie Concepcion; Board Member; Jen Doll; Board Member; Amy Stotts, Parent Liaison; Alexis Hopkins; Suzanne Trottier; Kristen Winters.

Absent (excused): Nancy Brundage, Board Member

Meeting called to order: 5:07 PM

Motion to Approve Agenda:

- Ed moved; Jen 2nd
- Unanimous approval

Instructional Program Report:

- Kindergarten Report: Kindergarten teacher and students getting to know each other. Classroom is beginning to take shape and structure.
- Upper El Report: Classrooms were cleaned and refurnished. Having the 6th graders in a day early has already shown to be beneficial. First week the students completed Olympic Themed projects.
- Lower el: Great start to the year. The teachers feel like there is a tremendous amount of team work and peer support. Lower El students also worked on Olympic Themed projects
- Middle School: The math programs have been divided into Pre Algebra, Honors Algebra, and Honors Geometry. The middle school STEM fair will be held on campus sometime in September. The 8th grade trip may be DC, NYC, or Central America.

President's Report:

- There will be an October 11th workshop prior to the MCSD Board Meeting in Key West where the lease for the KWMCS will be discussed. President Briana offered to the board some options the board can consider regarding the future progress of the upcoming and continuing lease negotiations. The board continued to discuss those options
- Motion to consult an attorney experienced in charter school law
 - Briana moved; Melissa 2nd
 - Unanimous approval
- There was discussion about exploring school demographics
 - Discussed a school survey

Secretary Report:

- Jen moved and Melissa 2nd
 - Unanimous approval

Treasurer's Report (Melissa):

- Jen moved; Amy Bradshaw 2nd
- Unanimous approval

Principal's Report:

- Discussed PR campaign for name change to May Sands Montessori Charter School
- Discussed a new logo
- Discussed potential radio spot on US – 1 Radio with Briana and Ezra Marcus
- Lynn suggested Eddie Braswell as volunteer of the year
- Discussed plants being donated to school
- Discussed Governance training and Level II background check (required every three years).
- Discussed enrichment offerings – recapped from last meeting discussion
- Discussed support for Conch Class
 - Help from Alexis
 - Erin wants to be considered for the vacant position
 - She has a BS in Psychology
 - Rachel Martinez (2nd Asst.) also interested
- Discussed next meeting
 - Lynn not available on Sept. 29
 - Therefore, rescheduled for 4:30 PM on Sept. 22
- Special Note – received \$1,030 from One Blood Donation

Committee Reports:

- Discussed 5K Run
 - Mangia Mangia
 - Social Media
- Spell-a-thon
 - Discussed which students would participate
 - How with technical support
- Blood drive – Sept. 1
 - School get \$10 per donation
- Discussed Key West Theater as venue for Gala and date of the Gala
- Layla informed the board that \$1,125 raised towards the fundraising goal on Flip Cause
- Everybody agrees – Flip Cause is great!

Citizen Input

1. No Citizen input

Good of the Order:

- Discussed all school meeting at a different location so everyone can hear
 - Discussed the benefit of having it at KWMCS because of child care
- Parents had an issue with the Newsletter not being sent out
 - Lynn said she would send out an email reminder to check the website for the newsletter
- Discussed the Running Club on Sept. 26, 2016

Next meeting – Sept. 22, 2016 at 4:30 PM.

Motion to adjourn:

- Jen motioned and Melissa 2nd
- Unanimous approval

KWMCS Board Secretary,
Patrick Rice