

May Sands Montessori School
1400 United Street, #110 Key West, Florida 33040
Meeting Minutes: Charter Board of Directors
January 26, 2017

Present: Lynn Barras, Principal; Melissa Trader, Treasurer; Patrick Rice, Secretary; Layla Barr, Board Member; Amy Bradshaw, Board Member; Nancy Brundage; Board Member; Ed Dawicki, Board Member; Amy Stotts, Parent Liaison;

Absent (excused): Briana Castillo, President; Alex Thommes, Vice President; Jen Doll; Board Member, Kristen Winters, PR committee member.

Meeting called to order: 5:01 PM

Motion to Approve Agenda:

- Ed moved and Nancy 2nd
- Unanimous approval

Program Reports

- Penny Maun – Upper elementary
 - Starting ancient Egypt studies
 - Upper Elementary – Show at San Carlos, discussed problems with scheduling practice time for theater program with work cycle plan. Discussed options like making it a part of enrichment.
- Shannon Parks – Blue Tang Math and Science 7th and 8th
 - Starting pre-algebra;
 - Algebra – graphing data
 - Geometry – looking at shapes
 - Science – Ecosystems
- Jenny Frankie – History and ELA 7th and 8th Grade
 - Practicing writing
 - History – Discussing beginning of political parties
- Suzanne Trotter- Sea Horse (notes from Lynn Barras)
 - Started Geography – islands and archipelagos
 - Started science units
 - Discussed children participating in snack prep
 - Discussed topics in poetry and writing
- Kristin DeKeyrel – Osprey class Lower Elementary
 - Math – Introducing fractions
 - Language – working on grammar; writing fundamentals based on brainstorming and pre-writing and subsequent editing

President's Report (Led by Layla):

- Board members
 - No new families applied for parent positions
 - Amy, Jenn, Patrick, Melissa, and Alex interested in remaining on the board
 - Discussed changing bylaws for Community members
 - Discussed getting rid of distinction between member types
- lease terms
 - 15 years
 - Discussed space options and School District's possible use at May Sands

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Secretary's Report:

- No changes to minutes
- Ed, Layla 2nd
- Unanimous approval

Treasurer's Report (Melissa):

- Stipend for Science
- Layla wants end of year trips in new line item for fees not in fundraising
- Patrick moved; Melissa 2nd
 - Both passed unanimously

Principal's Report:

- Special Budget item
 - \$14,560 award for A+ rating
 - Can go to programs or non-reoccurring Bonuses
 - Recommend for non-recurring bonuses
 - Layla moved, Patrick 2nd
 - Unanimous approval
- Governance training
 - Training procedure in Jan 2017 board pack
- Training tuition reimbursement for \$150 from former teacher
- Discussed Professional development for staff

Committee Reports:

- House and Grounds
 - Campus Tidy-Up next weekend
 - Installation of climbing wall
- Fundraising Committee
 - Gala raised about \$30K
 - Discussed low attendance by school families
 - Discussed creating survey for feedback to inform practice for next year
 - Reached fundraising goal for the year
 - Discussed more fundraising opportunities
 - Discussed annual fund
 - Art and Wine auction
 - Silent Auction
 - Discussed promoting book fair
 - Continue 5 Guys fund raising

Citizen Input

- Amy Stotts – nothing to report

Next meeting – February 23, 2017 at 5:00 PM.

Motion to adjourn:

- Layla moved, Ed 2nd
- Unanimous approval

May Sands Montessori School Board Secretary,
Patrick Rice