



# MAY SANDS MONTESSORI SCHOOL

A public school of choice

1400 United Street #110, Key West, Florida 33040

## Special Meeting Minutes: MSMS Board of Directors September 13, 2018

**Present:** Lynn Barras, Principal; Melissa Trader, President; Susanne East-Brooke; Vice President; Patrick Rice, Secretary; Eric Dickstein; Board Member; Kristen Winters, Board Member; Amy Stotts, Parent Liaison.

**Absent:** Rob Hardman, Treasurer; Jen Stefanacci, Board Member;

**Community Member:** none

**Meeting called to order: 5:30 PM**

**Special Comment by Miss Heather – PE Update**

**Motion to Approve Agenda:**

- Motion to Approve Patrick; Melissa 2<sup>nd</sup>
- Unanimous approval

**Set Committee Chairs:**

- Discussion to amend bylaws
- Committees
  - House and Grounds - needed
  - Bylaws – Patrick and Kristen
  - Finance – Rob ??
  - Public Relations – Susanne
  - Development and Planning – Eric
  - Staffing – Kristen
  - Hospitality – needed
  - Parent Services - needed
  - Fundraising – Jenn
  - Grants - Patrick

**Report of Staffing Committee: Urgent Staffing Concerns**

- Discussion about how the school used to be
  - Staff seems concerned
  - Lynn at max capacity
  - Interviews with candidates for PE position
    - Posting on social media and indeed
    - Six applicants
    - Interviews are ongoing
  - Discussion about PE equipment
    - First order for new PE teacher is inventory and equipment needs
    - Fundraising and grants to get funding

**Motion to adjourn:**

- Kristen Motioned; Mellissa 2<sup>nd</sup>
- Unanimous approval
- Adjourned at 5:55 PM

MSMS Board Secretary, Patrick Rice