

Meeting Minutes: MSMS Board of Directors

December 18th, 2019

Present: Lynn Barras, Principal; Rob Hardman, President; Bree Gangi, Secretary; Kristen Winters, Board Member; James Villegas, Parent Board Member; Christina Joy, Parent Board Member; Carole Earl, Community Board Member; Eric Dickstein, Board Member

Absent: Melissa Trader, VP; Chase Hurst, Treasurer;

Attendees: Miss. Sandy; Miss. Kate; Miss. Katie; Miss Kristin; Miss. Erin; Miss. Laura

Meeting Called to Order: 5:05 pm

Secretary's Report (Bree):

- **Approval of Agenda- December; Carole makes a motion, James seconds the motion; Motion carried.**
- **Motion to approve minutes; Kristen makes a motion, Christina seconds.**

Programmatic Report:

- Upper Elementary – Miss. Sandy + Miss. Kate
 - No STEM fair, but “Invention Convention”
 - **Science Technology Engineering Mathematics**
 - **Extremely detailed entry process**
- Lower Elementary – Miss. Katie + Miss. Kristin
 - Culture has been a major part of the day to day
 - Enrichment; reef relief, art with Miss. Pucci, yoga, studios of KW
 - Montessori class takes 8-9 weeks to normalize; took a little bit longer without an assistant in both classes.
 - Figuring out a process for hiring ahead of time – Staffing Committee
 - Reading levels are extremely low for first years
 - Figuring out how to solve this – volunteer readers – Staffing Committee
- Kindergarten – Miss. Erin + Miss. Pascal
 - Range of abilities within the classroom
 - Severe behavioral issues are effecting entire classroom
- ESE - Miss. Natalie + Miss. Laura
 - Evaluating and re-evaluating IEP's
 - Create goals
 - Monitor progress with progress reports at the end of each quarter
 - Daily monitoring of progress with daily goals + planners
 - School Store – real life learning that supports IEP's
 - Miss. Natalie responds to behavioral challenges throughout the school
 - Works alongside guidance counselor to meet social/emotional needs

Meeting Minutes: MSMS Board of Directors

- Creating an intervention process for difficult students might be something that Miss. Natalie needs to come up with that flows between home life and school
- Kindergarten is the foundation of MSMS and needs more support
 - Mentor needed for Miss. Erin as a first year teacher
 - Overall teachers need to feel supported
 - Open door policy

Principal's report (Lynn):

- 9-90 report
 - **Vote of approval: Eric makes a motion; Christina Joy seconds. All in favor.**

Treasure's Report (Chase – not in attendance/Rob lead):

- **Christina makes a motion to approve November financials; Kristen seconds. All in favor.**

Committee Reports:

- PR Committee
 - Micah + Jimmy as PR chair?
 - Bree to assist with any PR needs
- Fundraising Meeting
 - Gala:
 - table sponsors
 - VIP tables
 - Spring Fair
 - 12 Raffle Tickets for Students to Sell
 - Volunteers needed

President's Report (Rob):

- Staying on top of strategic planning session
- Classroom reporting
 - Depending on how a classroom is rated, Lynn will observe the class a predetermined amount of times per month for a set amount of time
 - Systems in place to overcome issues now and all years moving forward
 - Not dependent on current staff + board
 - Instructional staff will have steps to follow before reaching breaking points

Brianna moves to adjourn meeting: 7:50 PM; Rob seconds. All in favor.