



Key West Montessori Charter School

1400 United Street, #110 Key West, Florida 33040

July 18, 2016 Meeting Minutes

KWMCS Board of Directors

Present: Lynn Barras, Principal; President; Briana Castillo; President; Patrick Rice, Secretary; Layla Barr, Board Member; Amy Bradshaw, Board Member; Ed Dawicki, Board Member; Nancy Brundage, Board Member; Alex Thommes; Board Member; Leslie Concepcion; Board Member; Jen Doll; Board Member; Amy Stotts, Parent Liaison

Absent (excused): Melissa Trader, Treasurer

Motion to Approve Agenda:

- Ed moved; Alex 2nd

Instructional Program Report:

President's Report:

- Website update
 - Lynn – website is progressing
 - ETA end of week 7/22
- Charter is renewed for 15 years
- Lease still being negotiated

Secretary Report:

- Only minor changes to titles.
- Ed moved and Nancy and Jen 2nd

Treasurer's Report (Melissa):

- Melissa in Cuba so no report
- Financials reviewed; Adjustment to fundraising amounts; Manga manga check was deposited
- June budget and close of Fiscal year
- Ed moved Alex 2nd

Principal's Report:

- Lease issue – Susan Cardenas meeting with MCSD attorney. Annual maintenance based on cost/foot \$4.57/sq ft = \$35,000. KWMCS overpayment of rent to be addressed with the district
 - 400 building – not on lease, but KWMCS will have right of first refusal
 - Lynn is hoping to get draft lease today (7/18)
- Tax exempt status renewed.
- Fictitious name registered (May Sands Montessori)
- Discussed KWMCS diversity
 - Free & Reduced Lunch numbers were reviewed
- KWMCS earned an A grade
- Curriculum development
 - Charter discussion included curriculum development
 - Discussed guide retreat
 - Discussed purchasing Montessori manuals



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- Kindergarten position – lead candidate already moving to KW. Has Montessori credential, not certified for Florida.
- Discussed looking into Florida Retirement System (pension plan)
- Discussed Counselor position
 - Have some candidates
- Need assistant for middle school
- Discussed website link and asked for feedback
- Discussed payback of former teacher

Committee Reports:

- Fundraising
 - Flipcause is in final development. Finishing coding
 - 5K Run
 - Letter sent out for sponsors
 - Annual fund request to go out as first Flipcause campaign
 - Fund raising calendar complete
 - Spellathon in September
 - Everything on track for Fall
 - Discussed individual clubs and program fund raising to be approved by committee
 - Trying to confirm date for Gala with Key West Theatre and graduation
 - Amy Bradshaw – will send out sponsorship form to Board Members for 5K Sat. Oct. 1, 2016
- Ground and Planning Committee
 - Filling brickwork on United St.
- **Enrichment**
 - Seacamp offers free camps for 5th

Good of the Order:

- Amy Stotts - free admission to national park for all 4th graders: Everykidinapark.gov

Citizen Input

1. No Citizen input

Next meeting - August 25, 2016 at 5PM.

Motion to adjourn:

- Briana and 2nd Ed. Unanimous approval

KWMCS Board Secretary,
Patrick Rice