

May Sands Montessori School
1400 United Street, #110 Key West, Florida 33040
Meeting Minutes: May Sands Montessori School Board of Directors
August 23, 2017

Present: Lynn Barras, Principal; Briana Castillo, President; Melissa Trader, Vice President; Rob Hardman, Treasurer; Patrick Rice, Secretary; Nancy Brundage; Board Member; Jen Stefanacci; Board Member; Amy Bradshaw, Board Member; Amy Stotts, Parent Liaison

Absent (excused): Alex Thommes, Board Member; Kristen Winters, PR committee member

Meeting called to order: 3:56 PM

Motion to Approve Agenda:

- Melissa moved; Jen 2nd
- Unanimous approval

President's Report:

Discussed role of the board

Jeffery Snipes – no contact, so removed from role as newest Community Board Member

- Discussed alternatives

Secretary's Report:

- Meeting Minutes
 - Need to change the attendance – Amy Bradshaw from Community Member to Board member
 - Approval - Jen moved; Briana 2nd
 - Unanimous approval

Treasurer's Report (Melissa):

- Financial statements – June and July
- presented by Rob Hardman
- Motion for approval
 - Amy moved; Briana 2nd
 - Unanimous approval

Principal's Report:

- Discussed DBA for MSMS
 - Banking issues with name change
 - Action Item – motion to formally change the name
 - Unanimous approval of new name
- Discussed amending the June minutes since Jeffery Snipes never formally accepted the board invitation
- Discussed continuation to improve facilities
- Ecoscapes moving along, permits in process
- Discussed Lower Elementary teaching position and class size
 - Lynn discussed the positives associated with the class size
 - Discussed adding 3's and 4's to kindergarten
 - Would help MSMS accreditation as American Montessori Society
- Lower Elementary Guides – requested additional compensation for increased class size
- Discussed I Station – online platform for reading and math
- Discussed the new PE teacher and Guidance Counselor

- Discussed new math teacher
- Lynn signed the Lease, Briana needs to sign the lease
- Discussed the perception of charter schools in Monroe County vs. the rest of the nation
 - Discussed sharing MSMS model as a successful charter school
- Discussed high performing charter schools in the state of Florida
 - MSMS is one of nine Montessori high performing charter schools in the state

Committee Reports:

- Funding Committee
 - Meeting on Monday
 - 1st half of the year is set
 - Roostica donation for pizza parties and pizza Friday's once/month
 - First fundraiser – ice cream crawl
 - Spell-a-thon
 - Selling T-shirts
 - 5-K to December
 - Zombie Bike Ride syringe shots
 - Fantasy Fest Burlesque fundraiser 6-10PM
 - Volunteer Sheets for SOMO Oct 7-8, 2017
 - P. Rice suggested marine festival fundraiser for late spring 2018.
- Grants Committee
 - Nothing to report
- Facilities Committee
 - Nothing to report

Program Reports:

- None

Citizen Input

- None

Good of the Order:

- None

Meeting schedule

- **Next meeting:** Sept. 27, 2017 at 5:30PM
- Nov. 1, 2017 at 5:30PM
- Dec. 6, 2017 at 5:30PM
- Jan. 24, 2017 at 3:45PM
- All school meeting on Jan 24, 2017 at 6PM

Motion to adjourn:

- Jen motion, Melissa 2nd
- Unanimous approval

MSMS Board Secretary,
Patrick Rice