

10/16/18

Meeting attended by: Melissa, Rob, Jen, Kristen, Eric, Parent Liaison-Amy. Administration in attendance: Lynn, Pam, & Heather. With 5 board members in attendance we have a quorum

Meeting called to order at 5:35 pm by Melissa and seconded by Jen. Rob acted as Secretary for the meeting as Patrick was unable to attend.

**Staff reports:** Only staff in attendance were Jenni, Sandy and Alexis. Jenni gave a science report from Lindsey and the projects they are working on. Sandy gave a report on progress related to writing a story, editing and publishing same by the students. Alexis gave lower elementary report and indicated that they were learning invertebrates and vertebrates and all different plant and animal life as well as working on math skills related to money, telling time and other real world applications

**President's report:** Melissa mentioned that Colleen Dunne is in attendance as a potential Community Member of the Board. Melissa introduced her and Colleen gave us an overview of her background and strengths she can bring to the Board. In particular, as a prosecutor she knows the Monroe County School Board lawyers and some members, and feels that she can bring a different and robust set of ideas based on her job.

The Board discussed the 5 applicants and made a point of saying we want to get all 5 involved in the school and board activities and utilize their strengths for committee work. Rob suggested pushing as many people as possible to get involved in Fundraising. The Board voted on the two open spots and the two that were chosen are Colleen Dunne and Kelly Norman.

**Secretary's report:** Rob acted as secretary and asked if everyone had a chance to review the Minutes from last Board meeting and asked if anyone had any corrections or exceptions to note. Everyone indicated that they did not. Therefore Rob asked for a motion to accept the minutes. Kristen moved to accept the September meeting minutes & Eric seconded. With all in favor, the motion passed.

**Treasurer's report:** Rob pointed out a few items in the P&L that should be known by the Board members. The first was item was line item 3497-Refund Of Prior Year Expenditures of \$5,400 which was the realization of receiving \$5,400 in grant funds for the Chickee repairs that were actually completed last year. The second item was; On ASP Receivables there is \$3,434 showing as deferred, \$261 in invoices and \$3,173 as receivables. To clarify, Deferred reflects prepaid funds for aftercare, Invoiced reflects outstanding invoices billed for but not yet received. So we currently only have \$261 in billed but unpaid aftercare costs. This is a much better performance than in past years. Motion was made to accept the September financials as issued by Jen and seconded by Melissa. With all in favor, the motion passed.

**Principal's report:** Lynn shared the results of the Audit and we had no "material findings" which is the best possible outcome. One of the suggestions is to make sure our existing bank accounts are not in excess of \$250K for the FDIC insurance. It was discussed and agreed to transfer the excess amount in the Operating Account (approx. \$50k) and transfer to "Reserve" account (presently called the "sweep" account). It was discussed to have Finance Committee work on what to possibly do with the Reserve Account to earn interest or gain as well as to attempt to create a longer term reserve goal for the school

moving forward. Melissa moved to approve/accept the Audit findings and it was seconded by Eric. With all in favor, the motion passed.

Lynn explained there are discrepancies in the Monroe County School Board approach to our building and the now demolished building next door. They (Doug Pryor-school facilities manager) indicated to Lynn that the space will all be fenced off and NOT be accessible to our school. The Board discussed attending the Charter School Principals' meeting with Monroe County School Superintendent on November 1<sup>st</sup>.

Parent conferences are in full swing. Last ones are Friday.

**Fundraising Committee:** Jen gave a report regarding the fundraisers and in particular the Fantasy Fest event.

**Staff Committee:** Kristen reported that a person from Marathon (Glen Barr) responded to the PE Teacher ad on Indeed and was interviewed for PE and Health teacher. There was an initial concern that he had a 6 year employment gap but the good news is that he retired at that time (as opposed to just being "unemployed"). Kristen sent him in to interview with Lynn yesterday and they are pursuing bringing him on board.

Kristen switched to Strategic Planning and a plan to start in January has been implemented. Kristen suggested the school purchase glow bracelets to sell at the Monster Mash event.

**Parent Liaison:** Amy gave a report about a troubling situation with a parent with multiple children in the school who has had a child/children in the school for approximately 6 years. All three children were in the same classroom. One of the children who is in 5<sup>th</sup> grade was struggling so the school decided to separate the siblings to get the struggling child to learn more on their own. Unfortunately the student performed even more poorly after being separated. The parent is insistent that it is all the school's fault and refuses to allow additional help from Ms. Natalie or to investigate whether the student potentially has a learning disorder. The parent has been very critical of the teachers and has been verbally (and in email) attacking and trying to impose her will on the school to put her children back in the same classroom. For these reasons the parent was put on "restricted access" to the campus. The parent is now saying she feels ganged up on and that it is unfair she is being given restricted access.

Amy has expressed concern that there is no clear path to resolve this situation. Sandy spoke up to say that she truly feels threatened because the parent has stormed into her classroom unannounced and yelled at her, acted erratically and insulted her in front of the entire classroom of students.

It was discussed that we need to develop a code of conduct for parents/guardians that must be adhered to, and the consequences spelled out and placed in the Family Handbook.

After discussion was completed Jen made a motion to adjourn and Kristen seconded. All in favor, meeting was adjourned at 8:42pm