

## Meeting Minutes: MSMS Board of Directors

November 20th, 2019

**Present:** Lynn Barras, Principal; Rob Hardman, President; Melissa Trader, VP; Chase Hurst, Treasurer; Bree Gangi, Secretary; Kristen Winters, Board Member; James Villegas, Parent Board Member; Christina Joy, Parent Board Member Carole Earl, Community Board Member

**Absent:** Eric Dickstein

**Attendees:** Holly Will, Miss Natalie, Miss Kristin

**Meeting Called to Order:** 5:05 pm

### Secretary's Report (Bree):

- **Approval of revised Minutes- October; Melissa makes a motion, Chase seconds the motion; Motion carried.**

### Treasure's Report (Chase):

- **Revise/Amend Budget to reflect number of students**
  - Strategic Meeting
    - Was able to adjust budget and expenses to reflect more realistic numbers
    - \$121K is the deficit
    - Lost 12 students
    - Just a bump in the road and on the flip/positive side is a chance to shed focus on financials
  - Cultural standpoint
    - Last three years – downward trend in morale w/ parents + staff
    - Opposite feelings now – social proof: morale is up
- **Motion to accept October Financials: Melissa makes a motion to accept; Brianna seconds the motion; Motion carried.**

### President's Report (Rob):

- Update on committees:
  - Carole Earl: Grants Committee; Christina Joy will assist
  - Carole Earl: Teacher Liaison
  - Brianna – PR Committee; Jimmy approached the Chamber
  - Kristen – Fundraising Committee
    - Fantasy Fest, Children's Day, Boat Races
    - Spell-a-thon
    - Parents collecting from businesses
    - Conch Train Lights
    - Captain's Corner Booth for Lighted Boat Parade
    - Gala
      - Sponsorships
      - \$75 public / \$50 student family / \$1000 VIP table / cash bar
    - Spring Fair partnership w/ co-op, March 7<sup>th</sup>
      - Each student gets 20 raffle tickets to sell / \$10/ticket
      - Weather insurance/ permitting for everything is in motion

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- Ride sponsorship \$250-\$2500
- Poker Night
  - March 12th 5:00-11:00P
- Christmas Party

### Review of Strategic Planning Session

- Blue Paper
  - Key points for Carole to write about
    - Free enrollment + the benefits
    - Open enrollment
- Military liaison needed
- Having teachers from schools w/o programs beyond pre-k have come to the school and have relayed back to parents that their child would be a good fit
- Student-led event
  - Organic discussions amongst students and their friends outside of the school
- Academics/Enrichments
  - Christina
- Quarterly Staff Survey
  - Avoid making the surveys anonymous

### Principal's Report (Lynn):

- Application for VPK + Education training needed for Lynn to complete + future teacher to have
  - Special requirements because of “after-care” which rolls into higher grades regular school hours
  - Credentials needed are being explored
- Board Binder
  - Updated with Charter contract + other important, relevant information
- Lynn has a library with Montessori texts that are always available
- Financial audit complete
  - Deciding which account to use/which bank to use for moving funds
  - Centennial
- Enrollment:
  - Lost a third grader to home-school, but gained a third grader who was on the wait list
  - New 6<sup>th</sup> grader via organic plugs from Christina Joy

Melissa moves to adjourn meeting: 7:10 PM; Kristin seconds. All in favor.