

MSMS BOARD MINUTES SPECIAL MEETING MAY 7TH 2020

VIRTUAL MEETING VIA ZOOM

PRESENT:

Rob Hardman, President; Kristen Winters, Vice President; Christina Joy, Board Member; James Villegas, Board Member ; Shay Buck, Board Member; Carole Earle, Board Member; Eric Dickstein, Board Member; Chase Hurst, Board Member; Staff: Glenn, Erin, Tracey, Sandy, Natalie, Renee, Public Attendees: Cindy Sailor, Alexis Dudley, Clint Barras (late arrival)

Call to order 3:09 pm

Motion to approve agenda Shay; Chase

Motion to approve February minutes final Carole; Kristen

Staffing Task Force review of results from Administrative Evaluation Instrument; Carole and Eric

- Thank you to all participants
- Confidentiality successful
- Conservation of results important for future reference
- Recommend Board review results and discuss at next special meeting
- Final task force report to include instrument results and other factors
- Final evaluation by Board will include
 - Instructional
 - Staff
 - Student Performance data and testing

Additional attendee 3:55 Clint Barras (Parent)

Schedule next special meeting for May 14th 2020 at 3:00 via Zoom

Public comment

- Mr. Barras inquires about access to Evaluation Instrument used by the Staffing Task Force

Motion to adjourn 4:25 Kristen, Shay

MSMS BOARD MEETING MINUTES (VIA SKYPE)

MAY 11, 2020

ATTENDEES: Rob Hardman, President; Kristen Winters, Vice-President; Chase Hurst, Treasurer; James Villegas, Secretary; Eric Dickstein, Board Member; Carole Earle, Board Member; Shay Buck, Board Member; Christina Joy, Board Member; Lynn Barras; Pam Niles; Natalie Sweeting; Tracey Smith; Rene Makimaa; Laura Hulec; Erin Henry; Katie Haas; Kristin Dekeyrel; Sandy McCoy; Walter Grizzard, Rachel Garcia; Kelly Scarbrough; Sean Smith

Call to order 5:11PM

Agenda approval, Chase motion, James second; unanimous

Approval of minutes, Shay motion, Chase second; unanimous

Treasurer's Report (Chase)

- PPP loan meets 75% payroll requirement
- Approval April financials, James motion, Carole second, unanimous

President's Report (Rob)

- Administration/Staff evaluations important and Board duty
- Open comment regarding evaluation
 - Montessori consortium evaluation tool approved by Board in August meeting (Lynn)
 - Legality of evaluation instrument as per FS 1012.34 (Chase)
 - Request evaluation tool(s) made available prior to initiation (Lynn)
- Record of concern
 - Board governance training
 - Minutes approval and amendments
- Open board seat application received
- New board seat applications expected
- Table community board application till June 17, 2020, Chase motion, James second; unanimous
- Board application deadline to be posted
- Board Nominating Committee assigned; Chase, Carole, James

- Table Board Exec. Elections; seek legal counsel; Kristen motion, Carole second, unanimous

Principal's Report

- Action Item
 - Amend bylaws to include governance training within 30 days; Shay motion, Chase second, unanimous
 - Adopt suggested governance training for current board members within 30 days; Christina motion, Carole second
- Enrollment lottery recorded
- Instructional Continuity Plan
 - Continual process to be used in future campus shutdowns
- Staffing update
 - Description of duties
 - Intent to remain forms review
 - Benefit plan more robust

[Secretary disconnected from call 7:36]

[Secretary returns 7:38]

- Glenn Director Credential transfer status
- Director credential licensing for VPK program
- PPP loan fund disbursement specifics requested; Kristen

Public Input

- Board governance training essential; Sunshine Law specifics and recommend Board seek legal counsel; Shawn Smith

Motion to adjourn 8:02; Shay, Carole second

May Sands Montessori School, INC.
GOVERNING BOARD MEETING

5/22/20 at 1:00 P.M.

A Special meeting of the Governance Board of **May Sands Montessori School** will be held on **5/22/20 at 1:00**. This meeting was scheduled previously to occur at **school campus**. However, in light of Executive Order 20-69 (Emergency Management- COVID-19 - Local Government Public Meetings), dated March 20, 2020, which allows the Governing Board to “utilize communications media technology, such as telephonic and video conferencing” as provided in Florida Statute 120.54(5)(b)2, this **meeting will be conducted by the Governance Board via electronic communication and will be live-streamed on Zoom Meeting Meeting Platform**. All interested members of the public are invited to attend using the following instructions:

- If you have access to a computer or mobile device with an internet connection, please join by double clicking the following link (or by copying and pasting the following link into your web browser):
- Topic: MSMS Special Meeting: Retaining Counsel
- Time: May 22, 2020 01:00 PM Eastern Time (US and Canada)

- Join Zoom Meeting
- <https://us02web.zoom.us/j/88548230485?pwd=OFhLVFc2Vke0MmtycExtQnBaMG5DQT09>

- Meeting ID: 885 4823 0485
- Password: 324710
- One tap mobile
- +19292056099,,88548230485#,,1#,324710# US (New York)
- +13017158592,,88548230485#,,1#,324710# US (Germantown)

- You also may connect by telephone as follows:

- Dial by your location
- +1 929 205 6099 US (New York)
- +1 312 626 6799 US (Chicago)
- Meeting ID: 885 4823 0485
- Password: 324710
- Find your local number: <https://us02web.zoom.us/u/kmRGDJRhy>

Public comments will be accepted on all agenda items. Any person may submit written comments regarding general items and for public speakers to: **Rob Hardman** by e-mail to **rob.hardman@blarneyisland.com** by no later than **5/22/20 at 11:00am**. *Note: Anonymous comments will not be accepted; therefore, each written comment must include the person's name, email address, and physical address or telephone number.*

Agenda

Call to Order & Roll Call
Approval of Agenda
Public Comment
Discussion and vote on retainer of Smith/Hawks law firm
Adjournment

[NOTE: ADD THE FOLLOWING IF THERE ARE ANY QUASI-JUDICIAL DECISIONS BEING RENDERED ON THE AGENDA.....NOTICE: IN ACCORDANCE WITH FLORIDA STATUTE 286.0105, FOR BOARD ACTIONS/DECISIONS AS A QUASI-JUDICIAL BODY OR OFFICIAL

BOARD ACTIONS/DECISIONS ON MATTERS THAT AFFECT INDIVIDUAL RIGHTS OF CITIZENS, ANY PERSON WHO DECIDES TO APPEAL ANY SUCH ACTION/DECISION OF THE BOARD WILL NEED A RECORD OF THE PROCEEDING AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.]

NOTICE: PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT Michelle Boutin at Michel.Boutin@KeysSchools.com IN ADVANCE OF THE MEETING TO REQUEST SUCH ACCOMMODATIONS.

May Sands Montessori School, INC.
GOVERNING BOARD MEETING

5/22/20 at 3:00 P.M.

A Special Meeting of the Governance Board of **May Sands Montessori School** will be held on **5/22/20 at 3:00**. This meeting was scheduled previously to occur at **school campus**. However, in light of Executive Order 20-69 (Emergency Management- COVID-19 - Local Government Public Meetings), dated March 20, 2020, which allows the Governing Board to “utilize communications media technology, such as telephonic and video conferencing” as provided in Florida Statute 120.54(5)(b)2, this **meeting will be conducted by the Governance Board via electronic communication and will be live-streamed on Zoom Meeting Platform**. All interested members of the public are invited to attend using the following instructions:

- Topic: MSMS Special Meeting-election and admin resignation
- Time: May 22, 2020 03:00 PM Eastern Time (US and Canada)

- If you have access to a computer or mobile device with an internet connection, please join by double clicking the following link (or by copying and pasting the following link into your web browser):

- Join Zoom Meeting
- <https://us02web.zoom.us/j/82078449203?pwd=cnYyRkY2by9acDY1ZmM0ZjVhQWRaZz09>

- Meeting ID: 820 7844 9203
- Password: 736704

- You also may connect by telephone as follows: Dial by your location

- +1 929 205 6099 USA
- Meeting ID: 820 7844 9203
- Password: 736704
- Find your local number: <https://us02web.zoom.us/u/kcTSaByVR2>

Public comments will be accepted on all agenda items. Any person may submit written comments regarding general items and for public speakers to: **Rob Hardman** by e-mail to **rob.hardman@blarneyisland.com** by no later than **5/22/20 at 1:00pm**. *Note: Anonymous comments will not be accepted; therefore, each written comment must include the person's name, email address, and physical address or telephone number.*

Agenda

Call to Order & Roll Call
Approval of Agenda
Public Comment
Election Of Officers
Discussion and action related to Principal resignation
Adjournment

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WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.]

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