

MSMS Board Meeting Minutes

February 19, 2020

Present: Lynn Barras, Principal; Rob Hardman, President; Kristen Winters, Board Member; James Villegas, Board Member; Christina Joy, Board Member; Shay Buck Board Member; Jonathan Blum, Parent Liaison; Ms. Erin, Lead Guide; Mr. Glen, Lead Guide

Absent: Chase Hurst, Treasurer; Carole Earle, Board Member; Briana Gangi

Meeting call to order (Rob) 5:14PM

Agenda motion approved (Kristen, James)

While waiting for quorum, Miss Erin began addressing the board as to what is happening in Seahorse class. Christina Joy arrived during the discussion and a quorum was reached and meeting called to order. The topics related to the Kindergarten class included:

- 5 consistently challenging students, 1 of which has IEP.
- There was discussion about the Board directive to have IES instructor “house” in the primary classroom for a two week period. The directive was not followed.
- Miss Erin continues to feel overwhelmed and in need of assistance

Board member Kristen was elected Board VP

Board member Shay to help Mrs. Lynn utilize Early Learning Coalition resource to facilitate VPK

Suggestion that our school keep a database of kids in Key West/Lower Keys to reach out for PR/Marketing

Board member Kristen suggested that Mrs. Lynn reach out to area preschools to recruit

Welcome Shay Buck to Board

Welcome new Parent Liaison Jonathan Blum

Secretary's Report

- January minutes approved with corrections

Treasurers' Report (Chase absent)

President's Report (Rob Hardman)

- Strategic Plan
 - Attempting to reach MCSB on space needs for new building
 - More involvement needed with MCSB
- VPK Program
 - SY 2021 start for VPK continuing
- Staffing
 - Special Board meeting set for March 2nd or 4th
- Financials for December/January approved (Christina motion, James 2nd)
 - More summarized financial reports requested

Principal's Report

- Standard Operating Procedure review
- SOP recommended for Board members (Rob)

PR Committee Report (James)

- Focus on upcoming Open House for prospective parents

Fundraising Report (Kristen)

- Committee parent members recognized
- Spring Fair needs
- School sign funding needed

Board Meeting motion to adjourn 8:21PM (Kristen moves, James 2nd)