

MAY SANDS MONTESSORI SCHOOL

BOARD MEETING

7/21/21 5:00PM

Present: Chase Hurst, President; Melissa Trader, Vice President; James Villegas, Secretary; Chris Ochuitto, Member; Chad Will, Member; Ina Pamporova, Member; Lynn Barras, Principal; Christina Joy, Director School Development; Pam Niles, Administrative Assistant

Absent: Pete Kammerer, Treasurer

CALL TO ORDER 5:05PM

Motion to approve agenda; M. Trader, C. Will, all in favor.

PRESIDENT'S REPORT, C. Hurst

Special Board Meeting set Wednesday, July 28<sup>th</sup>, 5pm; Administrator Evaluation.

Board of Directors' candidate search progressing.

SECRETARY'S REPORT, J. Villegas

Motion to approve June minutes; C. Ochuitto, C. Will, All In Favor.

TREASURER'S REPORT, C. Hurst (for P. Kammerer)

MOTION TO APPROVE June Financials; M. Trader, C. Will, All in favor.

PRINCIPAL'S REPORT, L. Barras

Motion to approve Mental Health and Wellness Plan; C. Will, B. Ochuitto, All in favor.

Motion to approve Employee and School Family Handbook; C. Will, M. Trader, All in favor.

Motion to approve employment policy to recover compensation made in good faith; C. Will, M. Trader, All in favor.

Instructional Continuity Plan developing.

Seeking to fill Classroom Assistant positions.

FUNDRAISING COMMITTEE, C. Joy

Garden Grant Successful, 5K Sponsors progressing for November 14, 2021.

Citizen Input

MOTION TO ADJOURN 6:10PM



# May Sands Montessori School a public school of choice

1400 United Street #110, Key West, Florida 33040  
Telephone: 305.293.1400, ext. 53418  
Principal's Report

August 25, 2021

## Staffing Updates

- Although the process of interviewing candidates continues, we have filled one of the open classroom assistant positions in the Lower Elementary program. Tracy Garcia-Kelley has prior experience working in an after-school program setting, and she is currently providing supervision support in both classrooms.
- Student Services & Technology Assistant, Denise Beerbower has resigned from her position to work for the Monroe County School District. Her last day will be August 27.
- Upper Elementary Classroom Assistant, Grace Moon accepts the position of Student Services & Technology Assistant. Denise will train Grace on the processes and procedures associated with her position.

## Recommend Not Opting-in on School Grade

The Florida Department of Education considers four student success measures to determine the calculation of school grades: Achievement, Learning Gains, Middle Grades Acceleration, and Graduation Rates. Per [DOE Order No. 2021-EO-02](#), the calculation of learning gains compares student learning growth from the 2019 school year to the 2021 school year. Also, the term “prior year” means the 2019 school year when considering middle school acceleration measures.

To project the calculation of a school grade, add the points earned for each measurement component and divide by the total number of available points to determine the percentage of points earned.

### School Grading Percentages

A = 62% of points or greater

B = 54% to 61% of points

C = 41% to 53% of points

D = 32% to 40% of points

F = 31% of points or less

This year, the FLDOE allows schools to retain their pre-COVID designations unless the “opt-in” results in a change of that designation. Based on student comparison data below as well as student achievement scores previously shared with the board ([July 2021](#)), I do not recommend opting-in on the School Grade system this year.



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<b>FSA ELA Comparison</b>			
<b>2019 Level 3+</b>	<b>Total Students</b>	<b>2021 Level 3+</b>	<b>Total Students</b>
Grade 3: 100%	13	Grade 5: 100%	4 *One student remained in the cohort from 2019
Grade 4: 46%	13	Grade 6: 20%	5 *Four students remained in the cohort from 2019
Grade 5: 53%	17	Grade 7: 67%	12 *Nine students remained in the cohort from 2019
Grade 6: 64%	11	Grade 8: 50%	4 *Three students remained in the cohort from 2019

**Emergency Operations Procedures for Mitigating Transmission of COVID-19 in School**

Last week, the Florida Department of Education, The Office of the Governor, and the Monroe County School District notified me of ongoing complaints from disgruntled parents at the measures taken to prevent the spread of COVID-19 in our school following a confirmed positive case. The complaints contained inaccurate as well as misleading information, and I am providing the Board with the following information from our School Reopening Plan, which was approved last year and remains in effect:

The May Sands Montessori School follows guidelines from the Centers for Disease Control (CDC) and Monroe County School District for responding to a suspected case of COVID-19 in the school.

**Informing Health Officials and Close Contacts**

In accordance with the HIPAA Privacy Act, Americans with Disabilities Act (ADA), state, and local regulations, the school's principal administrator will notify the local Department of Health, school employees, and school families immediately of any known case of COVID-19 while maintaining the confidentiality of the individual. The most recent guidelines from the



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CDC recommend quarantine and testing for all members in the same cohort to prevent further disruption to the school and community by limiting exposure.

**Email Correspondence to Families of Affected Students**

**From:** Lynn Barras

**Sent:** Sunday, August 15, 2021 17:13

**To:** Michel Boutin <Michel.Boutin@KeysSchools.com>; Denise Beerbower <denise.beerbower@keysschools.com>

**Subject:** Confirmed positive COVID-19 - Exclusion Information

Important Health Update for May Sands Montessori Upper Elementary Families:  
COVID-19 exclusion letter

Please read the attached letter provided by the Florida Department of Health regarding exposure to a person who has been confirmed positive for COVID-19.

All students and staff in the Upper Elementary Program will need to quarantine until 8/20/21 and may return to school on 8/23/21 provided they are symptom-free. More details will follow regarding instructional practices while in quarantine, including device distribution procedures if necessary.

\*Siblings of those students excluded would NOT need to quarantine. ONLY those who had direct contact with a confirmed positive person.

Lynn Marie Barras, Ed.M.  
305.293.1400, ext. 53430

MAY SANDS



MONTESSORI SCHOOL

Dear Parent/Guardian,

Date exposed: 8/12/21

The school has been notified that your child has been a close contact to a person positive for COVID. A close contact is defined as anyone within 6 feet for 15 minutes or more in a calendar day.

**He or she should quarantine at home and may return to school on 8/23/21.** Quarantining as soon as you learn of an exposure is so important, as close contacts can become contagious to others 48 hours prior to even displaying any symptoms.

Please monitor your child for symptoms of COVID-19. Symptoms can appear 2-14 days after being close to a positive person.

<p><b>Symptoms can include:</b></p> <ul style="list-style-type: none"> <li>• Cough</li> <li>• Sore throat</li> <li>• Headache</li> <li>• Fever</li> <li>• Runny nose/congestion</li> <li>• Loss of taste/smell</li> <li>• Nausea/vomiting/ or diarrhea</li> </ul>	<p><b>If your child is having symptoms:</b></p> <ul style="list-style-type: none"> <li>- Seek testing and medical care as needed. Please quarantine entire family including other school age children until test results can be obtained on your symptomatic child.</li> </ul> <p><b>If your child is NOT having symptoms:</b></p> <ul style="list-style-type: none"> <li>- he/she should remain quarantined and return to school on _____. Any other siblings/family members may continue going to work/school as long as no symptoms develop.</li> </ul>
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Not every person presents with the same symptoms of COVID-19. Some may have all the above, and others may ONLY have a cough, or ONLY have headache or sore throat. Please take any complaint of symptom(s) seriously as your child has had recent close contact to a positive student or staff member. Even minor symptoms can spread this illness. A negative test in a person with no symptoms may shorten quarantine if timed appropriately. Your child should stay home away from others for 7 days from last close contact to the positive person. If no symptoms, a test can be done by a provider on day 5 and quarantine can end if negative. Use of a home test will not clear your child to return to school early.

- FREE testing sites: AHEC (students and staff only), Rural Health Network, CVS, and Walgreens.
- All community based testing locations: <http://monroe.floridahealth.gov/programs-and-services/community-partners/testing.html>

During this time, you should keep your child home from all activities/sports/outings and limit their contact with other family members. Have them stay in their bedroom and use a separate bathroom if possible. We understand this may be difficult for some families, but by using this approach, if your child does develop symptoms and tests positive, they haven't exposed the rest of the household, reducing the need for extended quarantine for others in your home.

Due to the increase in cases we will NOT be doing text monitoring for your child. If your child develops symptoms, please seek testing and notify your school nurse. If you have any additional questions please email [MonroeCOVID@flhealth.gov](mailto:MonroeCOVID@flhealth.gov). Please see Florida Emergency Rule 64DER21-12 for further expansion on the above guidelines.

Sincerely,

School Health Nurse Representative, Florida Department of Health

CC: Lynn M. Barras, Principal Administrator