



1400 United Street, #110 Key West, Florida 33040
Phone: 305-293-1400, ext. 53418

**Meeting Minutes: KWMCS Board of Directors
September 22, 2016**

Present: Lynn Barras, Principal; President; Briana Castillo; President; Board Member Melissa Trader, Treasurer; Patrick Rice, Secretary; Layla Barr, Board Member; Amy Bradshaw, Board Member; Ed Dawicki, Board Member; Jen Doll; Board Member; Leslie Concepcion; Board Member; Amy Stotts, Parent Liaison

Absent (excused): Alex Thommes; Board Member;

Meeting called to order: 4:34 PM

Motion to Approve Agenda:

- Ed moved; Briana 2nd
- Unanimous approval

Instructional Program Report:

- Lower Elementary Erin
 - Lower EI – all students finished Star 360; able to focus on struggling students
- Upper Elementary
 - Planning Everglades trip; STEM fair discussion; Field trip to Colorado, Mesa Verde (Crow Canyon) – followed up with much discussion
- 7th and 8th – Jenni for Shannon
 - Having three math classes is beneficial to students
 - Shannon doing science group projects
 - History doing group projects

President's Report:

- Attorney services retained (Jeff Wood)
- Already spoke with MCSD
- Will champion our cause (i.e. raise enrollment cap; 400 bldg.)
- Report from Jeff
 - KWMCS missed prior capital outlay because facility is owned by MCSD
 - Add language in the lease so KWMCS may get capital outlay funds
- Discussion on Lease, overpaid amount and potential reimbursement
- Discussion about parent education night to explain the issue and solicit support
- More discussion on media exposure of the problem
- Discussion on attending school board workshop and meeting on Oct. 11
- Ms. Alexis interested in attending Master's Program in Educational Leadership and seeking tuition support (up to \$17,000). Tabled for discussion at next meeting.

Secretary Report:

- Melissa moved and Ed 2nd
- Unanimous approval

Treasurer's Report:

- Discussed specific parts of report
- Layla moved; Jen 2nd
- Unanimous approval



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Principal's Report:

- Discussed theater room usage
- Asked for Board approval for children to write letters. Topics include:
 - Portable classroom at 400 bldg.
 - Discussed developing Chickee area with portable
 - Discussed studios of Key West
- Discussed IT infrastructure update
 - new fiber optic installed
 - wireless scheduled for upgrade
 - discussed getting Chrome books for students
- Received a \$1000 repayment from Ms. Jovanie
- No applicants for the 1st grade guide
- Discussed seeking an interim guide from Montessori national organization

Committee Reports:

- Fundraising
 - Briana sent out Spell-a-thon
 - Have reached out 10% fundraising goal
 - One Human Race (5K) Color Run
 - Looking for volunteers
 - Discussed signing up at Mangia Mangia the night before
 - Five Guys – 10% of sales on Wed
 - Need volunteer help at events
 - Need to communicate - AYSO
 - Mangia Mangia on Sept. 30 (night before Color Run)
 - Annual fund at 13% of goal (\$15,000)
 - Potentially another matching fund raiser
 - Gala
 - discussed keeping the brand (Great Gala) but different themes
 - January 28th
 - Keeping the date of Nov. 26 for Holiday Bazaar
 - Talked about the water station during 10 K and 5K
 - Blood drive – 27 donors

Parent Liaison:

Discussed Star 360

Parent concern about communication

Concern about students cleaning bathrooms

- Lynn – defended the process and stated general wiping and cleaning
- Lynn – stated that bathrooms will not be cleaned by Upper El students

Citizen Input

- No Citizen input

Next meeting – Oct. 20, 2016 at 5:00 PM.

Motion to adjourn:

- Patrick motioned and Layla 2nd
- Unanimous approval

KWMCS Board Secretary,
Patrick Rice